



ALDGATE KINDERGARTEN

Governing Council Minutes | Meeting #1 | 2019



Meeting held 18th February 2019
at Aldgate Kindergarten

Meeting opened at 7:45pm
Minutes: Bianca Stanbridge

	Details	Action Required
Present	Briali Bedson, Rebecca van Diemen, Bianca Stanbridge, Sandra Cook, Matt Johns, Claire Murray, Isabelle Danforth-Smith	
Apologies	Bridget Murphy-O'Neil, Cathy Willoughby-Tuma	
Welcome	Introductions from all in attendance. Discussion about ensuring we have a quorum at all meetings – more members are needed in case of apologies.	Bianca to email families to seek new members.
Office Bearer Election	Nominations for 2019 Office Bearers were deferred to next meeting to await new members. Roles were discussed. Bianca explained that it would be preferable for the secretary to type minutes during the meeting to ensure that minutes are received in a timely manner by members. Treasurer needs to meet with Bianca and Fiona (school and kindy finance officer) the week prior to each meeting to discuss reports and budget.	
Previous Minutes	Minutes of the previous meeting were tabled Motion: "The minutes (dated 5 th November 2018) be accepted as a true and correct record of the proceedings" Proposed: Bianca Stanbridge Seconded: Briali Bedson Carried unopposed	
Correspondence	In – none Out - none	-
Business Arising	Induction for new members – pack will be sent home in a few days. GC members are required to complete Responding to Abuse and Neglect (RAN) training for volunteers, preferably prior to next meeting. Bianca will email all members with welcome letter containing link to RAN training.	Bianca to distribute welcome packs. GC to read documents and complete training.
Reports	Director Report – none tabled Treasurer's Report – none tabled Playgroup Report – none tabled	-
WHS	None tabled.	Cathy (WHS rep) will have a report for each meeting.
New Business		



ALDGATE KINDERGARTEN

Governing Council Minutes | Meeting #1 | 2019



GC Meetings	2019 meeting to be held Mondays 6:30pm weeks 4 & 8 each term. Meeting #2: 18 th March Meeting #3: 20 th May meeting #4: 17 th June Meeting #5: 12 th August Meeting #6: 9 th September Meeting #7: 4 th November Meeting #8: dinner meeting/celebration 2 nd December	Members to put dates in diary. Send apologies if you are unable to attend to Bianca: 0438813105
Meeting Closed	8:20pm	
Next Meeting	Mon 18 th March, 6:30pm	